



The Washington-East Washington Joint Authority

Application to Perform Work on an Existing or Proposed Connection to the Public Sewer System

Purpose of This Application

This Application is required for any property owner or contractor proposing to perform work on an existing or proposed connection to the public sewer system. Examples include, but are not limited to, the following:

- Repairs to an existing sewer lateral already connected to the public sewer system
- Construction of a new sewer lateral and connection to the public sewer system

Applications must be reviewed by the Authority prior to determining the required fees. Current fee structure includes:

- Inspection Fee: \$100
 - Includes a site visit by Authority staff to ensure the work complies with Authority specifications and standard details.
 - Excavated areas must remain open and accessible for inspection; backfilling may occur only after inspection is complete
 - Requests for inspection must be submitted at least 24 hours before the inspection work begins
- Tap-in Fee: \$1,100 per equivalent dwelling unit (EDU)
 - Represents the Authority's commitment to collect, convey and treat wastewater flows from the customer for the full service life of the connection
 - Applicable to new connections or changes of use that result in increased wastewater discharges through an existing sewer lateral
 - Please be advised that the municipality may have their own tap-in fees

The calculated fees shall be paid prior to permit issuance. The Authority shall provide all relevant construction details and specifications with permit issuance.

Submission of this Application ensures the Authority can review your project for compliance with applicable regulations, process the associated fees, set-up customer accounts for billing purposes and schedule necessary inspections.



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Section A: General Information (to be completed by Applicant)

Property Owner Information

Applicant? ☐ Yes ☐ No

Name: _____

Mailing Address: _____

City/State/Zip: _____

Phone Number: _____

Email Address: _____

Contractor Information

Applicant? ☐ Yes ☐ No

Business Name: _____

Contact Name: _____

Mailing Address: _____

City/State/Zip: _____

Phone Number: _____

Email Address: _____

License Number: _____

Payment Information

Fee Amount: _____

Payment Method: ☐ Credit Card ☐ Check ☐ Cash

If Check, Check No.: _____



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Property Details

Service Address: _____

City/State/Zip: _____

Municipality: _____

Is this Application associated with a larger development? ☐ Yes ☐ No

If Yes:

Name of Development: _____

Lot Number: _____

Building Permit No.: _____

Connection Details

Type of Service Connection: ☐ Existing ☐ Proposed

Lateral Type: ☐ Gravity Sewer Pipe ☐ Grinder Pump Forcemain

Proposed Date of Work: _____

User Information

Type of Use: ☐ Residential ☐ Commercial ☐ Industrial ☐ Municipal

Description of Use: _____

Certifications

I certify that the information provided in this application and any accompanying documents is true, accurate, and complete to the best of my knowledge. I understand that the Washington-East Washington Joint Authority will make determinations based on the information submitted and assumes that all information provided by me or on my behalf is accurate and complete. I acknowledge that any omissions or inaccuracies may result in delays, additional requirements, or revocation of approval.

Signature: _____

Date: _____



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Section B: Application Review (to be completed by Authority)

Collection System Superintendent

Sewer Permit No.: _____

Grinder Pump? ☐ Yes ☐ No

If Yes, Grinder Pump Owner? ☐ Authority ☐ Private

Pump Station Downstream? ☐ Yes, Name: _____ ☐ No

Included Details and Specifications? ☐ Yes ☐ No

Indicated Non-Transferrable? ☐ Yes ☐ No

Updated Tracking Spreadsheet? ☐ Yes ☐ No

Signature: _____

Date: _____

Executive Director

Sewer Permit Tracking Spreadsheet Updated? ☐ Yes ☐ No

Sewer Permit Completed Correctly? ☐ Yes ☐ No

Special Purpose Fee Applicable? ☐ Yes ☐ No

Peak Daily Wastewater Discharge, gpd: _____

Equivalent Dwelling Units: _____

Associated w/ Sewage Planning Approval? ☐ Yes ☐ No

If yes, does development remain below approval thresholds? ☐ Yes ☐ No

If yes, SFPM Tracking Spreadsheet updated? ☐ Yes ☐ No ☐ N/A

Determination: ☐ Satisfactory ☐ Not Satisfactory

Notes: _____

Signature: _____

Date: _____